



Government of Pakistan  
Ministry of Interior  
**National Forensic Science Agency Project**



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**TENDER DOCUMENT FOR PURCHASE OF  
CONSUMABLES/ REAGENTS FOR DIFFERENT  
SECTIONS OF NFSA**

**(FOR THE FINANCIAL YEAR 2021-22)**

**Cost of the Tender Document Rs. 500/-**

Date of Tender Notice	11/03/2022
Last date of Bid Submission	31/03/2022 at 11:30 A.M
Opening of Bids (Technical + Financial)	31/03/2022 at 12:00 P.M

**NATIONAL FORENSIC SCIENCE AGENCY**  
**“PURCHASE OF CONSUMABLE FOR DIFFERENT SECTION OF NFSA”**

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**NATIONAL FORENSIC SCIENCE AGENCY**

**Instructions to the Bidders**

1. National Forensic Science Agency (NFSA) intends to invite bids from well-known / established firms for purchase of Consumables/ Reagents at NFSA, Plot No. 1, 2, 27 & 28 Opposite Police Line H-11/4, Islamabad.
2. NTN & GST registered firms / distributors having sufficient experience (at least five (05) years of establishment) of dealing with consumables and five (05) purchase orders from Government autonomous bodies etc. in terms of Consumables/ Reagents.
3. Authorized firms/ distributors with good reputation and experience of Government Departments/Organizations/Autonomous Bodies will be preferred.
4. Sealed bids must reach to NFSA on or before **31-03-2022** at 11:30 A.M. Late received bids shall be rejected straightway.
5. The procurement process shall be carried under Public Procurement Rules (PPR), 2004 in Annex-D Part-A
6. Meeting of the eligibility criteria (Annex-D) and conditions mentioned in the bid documents are mandatory for further evaluation process.
7. Single Stage one (01) envelope bidding procedure shall be followed for processing and subsequently awarding of contract as per PPRA Rules 2004, 36(a).
8. Bids sent through fax or email shall not be considered, if the bidder fails to submit his/her bid stated above, same would be considered as non-responsive bid.
9. Following documents should be enclosed with the Tender Document:-
  - a. Copy of CNICs
  - b. Attested copies of NTN and GST Registration Certificates.
  - c. Affidavit that the firm is not blacklisted from any organization and also not involved in any court cases, etc, as per the Specimen attached at **Annex-B**
  - d. Documented details of past experience along with Job / Contract completion certificates (at least 05)
  - e. Financial audited report (income tax returns of last 03 years).
10. Payment of the firms / contractors shall be made through cheque duly issued by the AGPR.

**NATIONAL FORENSIC SCIENCE AGENCY**

**Detail information of Firm / Contractor**

1. Name of the Firm : \_\_\_\_\_

2. Date of Establishment : \_\_\_\_\_

3. Name of the Owner(s) : \_\_\_\_\_

4. Father's Name : \_\_\_\_\_

5. Address of the firm : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Address of the Owner : \_\_\_\_\_  
\_\_\_\_\_

7. Telephone No : PTCL \_\_\_\_\_ Cell \_\_\_\_\_

8. CNIC No. : \_\_\_\_\_

9. GST Registration No of the firm : \_\_\_\_\_

10. NTN/Income Tax No of the firm : \_\_\_\_\_  
AGPR Vendor No.

11. : \_\_\_\_\_

Account No.  
12. (Registered in AGPR) : \_\_\_\_\_

Bank Name and address of the  
13. Bank (Registered in AGPR) : \_\_\_\_\_

14. E-Mail Address : \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Dated: \_\_\_\_\_

(Signature of Firms/ Contractor/ Supplier/ Company's Owner with Stamp)



**NATIONAL FORENSIC SCIENCE AGENCY**  
**DETAILS OF "EXPERIENCE WITH OTHER**  
**GOVERNMENT DEPARTMENTS/ ORGANIZATIONS/**  
**AUTONOMOUS BODIES, ETC"**

<b>Sr. No</b>	<b>Name of the Govt Department/ Organization/Autonomous Body etc.</b>	<b>Experience (Period)</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**CERTIFICATE OF DECLARATION**

**(AFFIDAVIT)**

The undersigned Mr..... S/o Mr..... owner / authorized representative of M/s..... do hereby solemnly affirm, as under:-

1. That we are not involved in any criminal/ civil court case with National Forensic Science Agency and/or other government Departments/Organizations /Autonomous Bodies.
2. That our Company has not been blacklisted with any government department including National Forensic Science Agency.
3. That we are not defaulters and no liability is pending towards any bank, financial institution, any Government Department of Pakistan.
4. That our firm will provide the best material/ equipment available in the market and tendering process will be completed with total dignity, integrity and as per terms and conditions.
5. That our firm will be responsible if certain defective/obsolete supply is provided to the Department.
6. That no misrepresentation/ false document has been made/ attached with bid document
7. That the above statements are correct to the best of my knowledge and belief while no information has been kept hidden intentionally which is necessary for the procurement.

Stamp & Signature \_\_\_\_\_  
**(By The Company/ Firm Owner / Manager)**

Date \_\_\_\_\_

Name \_\_\_\_\_

CNIC No. \_\_\_\_\_

**NATIONAL FORENSIC SCIENCE AGENCY**  
**EVALUATION CRITERIA FOR PURCHASE OF CONSUMABLES**  
**FOR THE FINANCIAL YEAR 2021-22**

**NATIONAL FORENSIC SCIENCE AGENCY**

**PART-A**

**ELIGIBILITY**

<b>Sr.#</b>	<b>NFSA Requirement</b>	<b>Firms Capacity (Tick Yes/ No)</b>	<b>Status (For Official Purpose)</b>
1.	The firms must have five (05) years of experience i,e (Establishment)		
2.	The firm must have received five (05) purchase orders from Government/ autonomous bodies etc. regarding consumables/ reagents		
3.	The bid must be un-conditional ( Note-2***)		
4.	The firm must be registered as ATL and STRN. (Please attach documentary proof).		
5.	Is your firm willing to provide consumables/ reagents for more than one year warranty?		
6.	Is your bid valid upto 3 moths or 90 days.		
7.	Bid security 2% should be attached.		
8.	Is your firm blacklisted?		

**Note:-**

- Those firms fulfilling the above mentioned eligibility criteria will be recommended for the next stage.
- Here un-conditional bid means that the firm has agreed to all conditions mentioned in the bidding documents. The bid must be un-conditional otherwise be rejected accordingly. If the firm has imposed certain conditions, please mention accordingly.



**PART-B** Firm's bid will be evaluated on the following evaluation criteria.

**Note: Least price based method shall be followed for processing of bids and subsequently evaluation of bids as per PPRA rules 2004 rule 29.**

**PATTERN TO BE FOLLOWED BY THE FIRM (ON LETTER HEAD).**

<b>Sr.#</b>	<b>Name of Item</b>	<b>Specification (To be produced by the firm)</b>	<b>Qty</b>	<b>UOM</b>	<b>Rate (Per Unit with GST)</b>	<b>Total Amount (With GST)</b>
1.						
2.						
etc.						
<b>Grand Total Amount (With GST)</b>						
<b>2% Bid Security Amount</b>						

The firm is suggested to write exact serial number as per Annex-F and specifying the items interested in. If the firm wants to apply more than one item, the firm may continue in the same sequence on the letter head.

**NATIONAL FORENSIC SCIENCE AGENCY**

**BLACK LISTING OF BIDDERS AS PER RULE-19**

The procuring Agency has devised a mechanism for blacklisting and debarment of bidders and in accordance with the regulation made by the authority. PPRA Rules 2004 will be followed in true letter and spirits for blacklisting and debarment.

1. SCN containing grounds for the black listing proceedings shall be issued to the company / firm.
2. Minimum 07 days time to submit reply about the allegations shall be given.
3. The firm / contractor / supplier may also appear in person to substantiate his stance.
4. If no reply is received after 07 days Ex-partie decision may be taken by the agency.
5. Any of the following orders as per PPRA rules may be passed
  - i. If the bidders are involved in corrupt and fraudulent practices after establishing the facts, the period of debarment shall not be more than 10 years.
  - ii. If the bidders fails to perform his contractual obligation during the execution the contract or breach of the contract, will be black listed not more than 3 years after establishing the facts.
  - iii. If the bidders fails to abide with a bid securing declaration without being indulged in any corrupt or fraudulent practices shall be blacklisted on not more than six months.

**NATIONAL FORENSIC SCIENCE AGENCY**  
**DETAIL OF CONSUMABLES**

**FIREARMS AND TOOLMARKS SECTION**

**All the chemicals/ reagents should be of analytical grade**

<b>Sr.#</b>	<b>Name of Item</b>	<b>UOM</b>	<b>Qty</b>	<b>Applying For Yes/ No.</b>
1	Heat burner (nozzle for gas cylinder)	Nos.	1	
2	Ear muff/ protector	Nos.	4	
3	Heat resistant gloves	Pairs	2	
4	Safety goggles	Nos.	4	
5	Evidence transportation Trolley	Nos.	1	
6	Firing target stand	Nos.	2	
7	Vise Tool	Nos.	2	
8	Measuring Tape	Nos.	2	

## FINGERPRINTS SECTION

**All the chemicals/ reagents should be of analytical grade**

Sr.#	Name of Item	UOM	Qty	Applying For Yes/ No.
1	Kodak Photoflo200 or EZ Flo Solution (6 Ounce per bottle)	Bottle	3	
2	Petroleum ether analytical grade (Solvent)	Litre	2.5 Litre	
3	Measuring cylinder 25 mL	Nos.	6	
4	Measuring cylinder 50 mL	Nos.	6	
5	Beaker 50 mL	Nos.	6	
6	Magnetic bar smaU(for magnetic stirrer)	Nos.	6	
7	Pipette Filler(Sucker)	Nos.	6	
8	Dropper (Glass made) 5 mL with sucker	Nos.	10	
9	Examination masks (50 Masks/ Packet)	Pkts.	10	
10	Cotton gloves medium size	Pairs	24	
11	Brown paper sheets (3x4 ft)	Nos.	60	
12	Big Tissue Roll(Kitchen roll)	Nos.	12	
13	Glass tray(Good Quality) A4 size	Nos.	6	
14	Metal Tweezer (medium size)	Nos.	6	
15	Yellow Wall paper(water proof) (2x8 ft)	Nos.	1	
16	Main Filter(ASTM200-001 GP/Hepa (for Air science Pure air P-20)	Nos.	2	
17	Prefilter (ASTM-PRF) for Air Science Pure air P-20 (6 Filters/ Packts)	Pkts.	1	
18	Main Filter ASTM-001 GP Plus (for Air Science Safe Fume CA-30T)	Nos.	1	
19	Prefilter (ASTM-PRF) for Air Science Safe Fume CA-30T (6 Filters/ Packts)	Pkts.	1	
20	Circulation Fan Filter (CA-PRF)for Air Science Safe Fume CA-30T (10 Filters/ Packts)	Pkts.	1	
21	Humidifier wicking prefilter (W£2)for Air Science Safe Fume CA-30T	Nos.	2	
22	Hepa'filter No.FR301 for Defumigator (Sirchie)	Nos.	1	
23	Bonded carbon activated filter No. FR302 for Defumigator (Sirchie)	Nos.	1	

## EXPLOSIVE SECTION

All the chemicals/ reagents should be of analytical grade

<b>Accessories (Glassware)</b>				
Sr.#	Name of Item	UOM	Qty	Applying For Yes/ No.
1	Beaker (250ml)	Nos.	10	
2	Erlenmyer Conical Flask (100ml)	Nos.	4	
3	Erlenmyer Conical Flask (125ml)	Nos.	4	
4	Erlenmyer Conical Flask (250ml)	Nos.	4	
5	Erlenmyer Conical Flask (500ml)	Nos.	1	
6	Funnel Fluted long Stem	Nos.	10	
7	Funnel Fluted short Stem	Nos.	10	
8	Measuring Cylinder (500 ml)	Nos.	1	
9	Measuring Cylinder (250ml)	Nos.	1	
10	Measuring Cylinder (50ml)	Nos.	2	
11	Piston Driven Air Displacement Pipete (1ml)	Nos.	5	
12	Reagent Bottle Amber (250ml)	Nos.	10	
13	Reagent Bottle Amber (500ml)	Nos.	5	
14	Glass Droper Reagent Bottle (100ml)	Nos.	12	
15	Burette (50ml)	Nos.	6	
16	Volumetric Flask (50ml)	Nos.	6	
17	Volumetric Flask (100ml)	Nos.	12	
18	Glass transfer pipettes with Sucker	Nos.	12	
19	Volumetric Flask (250ml)	Nos.	6	
20	Test tubes	Nos.	500	
21	Glass slides for microscope	Nos.	50	
22	Glass rod (for stirrer)	Nos.	5	
23	Reagent Bottle wide neck 250ml	Nos.	6	
24	Small glass vials	Nos.	500	
25	Beaker (25ml)	Nos.	10	
26	Beaker (50ml)	Nos.	10	
<b>Accessories (Plasticware)</b>				
27	Transfer pipete (Small)	Nos.	5	
28	Wash Bottle with labels (Dist. water)	Nos.	5	
29	Wash Bottle with labels (Ethanol)	Nos.	2	
30	Wash Bottle with labels (Methanol)	Nos.	2	

31	Wash Bottle with labels (Acetone)	Nos.	3	
32	Wash Bottle with labels (Blank)	Nos.	5	
33	Wash Bottle stands (large)	Nos.	5	
34	Wash Bottle with labels (10% Bleach)	Nos.	2	
35	Wash Bottle with labels (Xylene)	Nos.	2	
<b>General Accessories</b>				
36	Aloe Nitrile Gloves (L)	Nos.	5	
37	Aloe Nitrile Gloves (M)	Nos.	5	
38	Face Masks	Nos.	5	
39	Sample Holder (large)	Nos.	3	
40	Scale (Fischer)	Nos.	3	
41	Spot Plate (large cavity)	Nos.	10	
42	Tripod Lab Stand( heavy and large)	Nos.	12	
43	Whatman Filter paper (Circular)	Nos.	10	
44	Paper for paper roller	Nos.	6	
45	Hygro meter	Nos.	4	
46	Butane gun	Nos.	4	
47	Ph strips	Nos.	2	
48	Alcoholic swabs	Nos.	5	

## NARCOTICS SECTION

All the chemicals/ reagents should be of analytical grade

Sr. #	Name of Item	UOM	Qty	Applying For Yes/ No.
1	GC Columns DB-5MS, 30m, 0.25 mm, 0.25 $\mu$	Nos.	2	
2	GC Columns HP-5MS, 30m, 0.25 mm, 0.25 $\mu$	Nos.	2	
3	GC Columns DB-5MS, 20m, 0.18 mm, 0.18 $\mu$	Nos.	2	
4	Column Hangers	Nos.	2	
5	Vacuum Pump Fluid (Oil Inland 45e funnel)	Litre	4	
6	Traps (Big Universal), 1/8-inch fttgs, (He Traps)	Nos.	2	
7	Syringe for Gas Chromatogram (FN/26s/42/HP (10 $\mu$ l))	Nos.	5	
8	Syringe for Autosampler (FN/26s/42/HP (10 $\mu$ l))	Nos.	5	
9	Liner split	Nos.	3	
10	Bottle Top Dispenser (1-5 mL, Div. in 0,10)	Nos.	2	
11	Digital Temperature and Humidity Monitor	Nos.	2	
12	Double Platform Test Tube Rack	Nos.	3	
13	Heat Sealing Machine	Nos.	1	
14	Hydrometer for Alcohol (Tripple Scale)	Nos.	1	
15	Portable Density Meter (Digital)	Nos.	1	
16	Separating Funnel (1 Litre)	Nos.	1	
17	Universal pH Strips	Pkts.	2	
18	Spray Bottles (Transparent plastic)	Nos.	3	
19	Measuring Flasks (25, 50, 100, 250, 500, 1000 mL)	1 Each	6	
20	Graduated Beakers (50, 100, 250, 500, 1000 mL)	1 Each	5	
21	Reagent Glass Bottles with Screw Capps (100, 250, 500, 1000 mL)	5 Each	20	
22	Borosilicate Condenser, Fractional Reflux Columns, (24/40, 350 mm)	Nos.	1	
23	Borosilicate Distillation Kit (Complete Set Containing 1000 mL Boiling Flask, Fractional Reflux Condenser, Collecting Flask, Thermometer, Additional Funnel and Joints)	Set	1	
24	Round bottom Borosilicate Flask (3-Neck, 1000 mL) with Stoppers	Nos.	1	
25	Support Stand for Reflux Apparatus (with Rod, Burette Clamp, Extension Clamp, Clamp Holder)	Nos.	1	
26	Silicon Oil	Litre	1	
27	Sample Glass Vials	Nos.	200	
28	Disposable Weighing Boats (Plasctic)	Nos.	100	
29	Porcelain Spot Plates (12 wells)	Nos.	2	
30	Mortar Pestle (Small)	Nos.	1	
31	Amber Glass Reagent Bottles-Screw Capped (50, 100, 250, 500 mL)	5 Each	20	
32	Test/Culture Tubes (6 ml capacity, ~70 mm length)	Pkts.	5	

33	Pasture Pipette	Pkts.	1	
34	Plastic Dropper (3 ml)	Pkts.	2	
35	Centrifuge Tubes (15 ml & 50 ml)	2 Pkts Each	6	
36	Syringe (5 ml)	Pkts.	10	
37	Syringe Filter (0.22 µm)	Pkts.	10	
38	GC Sample Vial Rack	Nos.	2	
39	Pipette Tips with Filter (10, 20, 100, 500, 1000 µl)	1 Pkts Each	5	
40	Zip Lock Bags (5 different sizes; 2.5×3, 3×5, 5×8, 9×12, 12×22 inch <sup>2</sup> )	3000 Each	15000	
41	Filter Paper Sheets	Pkts.	5	
42	Gloves (large, medium, small)	5 Pkts Each	15	
43	Aluminum Foil	Rolls	1	
44	Cling Film	Rolls	3	
45	Wipes (alcoholic swabs)	Boxes	2	
46	Face Mask	Boxes	5	
47	Methanol (Analytical grade with certificate of analysis)	Litre	10	
48	Ethanol (Analytical grade with certificate of analysis)	Litre	10	
49	Chloroform (Analytical grade with certificate of analysis)	Litre	2.5	
50	Magnesium Sulphate (Anhydrous) (Analytical Grade)	Gram	500	
51	OFN Checkout Std	Nos.	1	
52	GC Glass Vials with Caps (2 ml screw thread vials, clear with label)	Pkts.	10	
53	Microvial for GC-MS probe (glass vials, 2.5×1.9×15.00 mm)	Pkts.	5	
54	Tissue Roll (large)	Rolls	5	
55	Vacuum Pump Seals	Pkts.	2	
56	Ferrules (15% Graphite /85% Vespel)	Pkts.	2	
57	Column Cutter	Nos.	1	
58	O ring (2.5x1.8)	Pkts.	2	
59	O ring (1.8x1.8)	Pkts.	2	
60	O ring (FKM)	Pkts.	2	
61	Glass Wool (Deactivated Glass Wool)	Pkts.	2	
62	Injection Septum (11mm 25ea)	Pkts.	2	
63	PFTBA (GC-MS reference standard/calibrator, 100 ml)	Vials	1	
64	Large Screw Thread Vial (with caps) for Solvent and Waste	Nos.	15	
65	Filament for Mass Spectrometer (MS)	Nos.	4	
66	5α-Androstane Internal Standard	MG	50	
67	Calcium Chloride (Anhydrous)	KG	1	
68	Magnesium Turnings	KG	1	
69	Calcium Oxide (Anhydrous)	KG	1	
70	Nitric Acid	Litre	2.5	
71	Potassium Permannagate	KG	1	



72	Opiates Drug Standards (Morphine, Codeine, Papaverine, Diacetylmorphine, 6-Monoacetylmorphine, Tramadol) (1 MG Each)	MG	6	
73	Cannabinoids Drug Standards (THC, CBD, CBN) (1 MG Each)	MG	3	
74	Cocaine Salt	MG	1	
75	Methamphetamine	MG	1	
76	Methylenedioxymethamphetamine (MDMA)	MG	1	
77	Benzodiazepines Drug Standards (Diazepam, Bromazepam, Lorazepam, Flunitrazepam) (1 MG Each)	MG	4	
78	Barbiturates (Phenobarbital, Secobarbital)	MG	1	
79	Ketamine Powder	MG	1	
80	Ephedrine Powder	MG	1	
81	Pseudoephedrine Powder	MG	1	
82	Caffeine Powder	MG	1	
83	Diphenhydramine Powder	MG	1	

## CRIME SCENE INVESTIGATION SECTION

All the chemicals/ reagents should be of analytical grade

Sr. #	Name of Item	UOM	Qty	Applying For Yes/ No.
1.	1 Pint Arson Evidence & Solid Material Container	Nos.	50	
2.	Zero- edge protractors 8"	Nos.	5	
3.	Evidence Tape (108 ft.)	Rolls	20	
4.	Fiberglass Filament Brush (White)	Nos.	50	
5.	Face Mask, Blue, Round Elastic Earloop (Pack of 50)	Pkts.	100	
6.	Multipurpose half mask kit (With organic vapour, acid gas and particulate filters)	Nos.	10	
7.	Regular fingerprint powder	Nos.	75	
8.	Magnetic Wands (Heavy Duty)	Nos.	10	
9.	Gun Evidence BOX	Nos.	100	
10.	Knife Evidence BOX	Nos.	50	
11.	Small evidence box	Nos.	20	
12.	Rifle Evidence Boxes	Nos.	20	
13.	Forensic Scales (105mm x 105 mm)	Nos.	20	
14.	Fingerprint Ink Remover Towelettes	Nos.	1000	
15.	Fingerprint Ink 40 oz Tube	Nos.	3	
16.	Paper Evidence Bag, 5" x 3 1/8" x 9 7/8"	Nos.	1000	
17.	Paper Evidence Bag, 7" x 4 1/2" x 13 3/4"	Nos.	1000	
18.	Paper Evidence Bag, 8" x 5" x 18"	Nos.	500	
19.	Paper Evidence Bag, 12" x 7" x 18"	Nos.	500	
20.	Bullet Hole examination Kit Replacement Reagents (For Lead and copper tests, 50 Tests Each)	Nos.	1	
21.	2 Stub GSR SEM Kit	Nos.	50	
22.	Adhesive Back Photo Scale Tape	Rolls	10	
23.	4.5X Professional Fingerprint Magnifier	Pieces	3	
24.	1.75X Hand Magnifier, 4.5"	Pieces	3	
25.	Sterile cotton swabs (with ejectable head and collection tube)	Nos.	1000	
26.	Distilled Water 100ml	Bottles	50	
27.	Hand sanitizers	Bottles	20	
28.	10% bleach solution	Bottles	20	
29.	Latex Powder-Free Gloves, L	Pkts.	50	
30.	Shoe covers (white)	Pairs	2000	
31.	Camelion Rechargeable 9V or equivalent	Nos.	2	
32.	Faraday Bags	Nos.	50	
33.	Antistatic Bubble Zip- Lock 6" X 8.5"	Nos.	50	
34.	Antistatic Bubble Zip- Lock 12" X 15.5"	Nos.	50	
35.	Fingerprint Lifting Tape (Transparent 1.5" * 360")	Nos.	20	
36.	Fingerprint Lifting Tape (Transparent 2" * 360")	Nos.	20	
37.	Fingerprint Lifting Tape (Transparent 3" * 360")	Nos.	20	

38.	Fingerprint Lifting Tape (Transparent 4" * 360")	Nos.	20	
39.	Transparent Palm/Cluster Lifting Tape, 4" x 360"	Nos.	20	
40.	RUBBER-JELL™ Lifting Tape, 4" x 60" or equivalent	Nos.	20	
41.	Transparent Lifting Tape 1" x 360"	Nos.	20	
42.	Frosted Lifting Tape 1" x 360"	Nos.	20	
43.	Frosted Lifting Tape 1.5" x 360"	Nos.	20	
44.	Frosted Lifting Tape 2" x 360"	Nos.	20	
45.	Frosted Lifting Tape 3" x 360"	Nos.	20	
46.	Frosted Lifting Tape 4" x 360"	Nos.	20	

## TOXICOLOGY SECTION

All the chemicals/ reagents should be of analytical grade

Sr.#	Name of Item	UOM	Qty	Applying For Yes/ No.
1	Potassium Cyanide	Gram	5	
2	Potassium permanganate	Gram	5	
3	Zinc phosphide powder	Gram	5	
4	Aluminum Phosphide	Gram	5	
5	caffeine Solution 98.5 % - 5 VIALS	mL	10	
6	Whole Negative blood	mL	10	
7	<b>Opiates</b> (Tramadol, Codeine, Morphine, 6-AM, Nelbin) each 1mg/mL	mg/mL	5	
8	<b>Cocaine</b> /Benzoylecgonine	mg/mL	1	
9	<b>Cannabinoids</b> (THC, nor-THC) each 1mg/mL	mg/mL	2	
10	<b>Benzodiazepine</b> (Diazepam, Nordiazepam, Bromazepam, alprazolam, Lorazepam, Medazolam, flu-nitrazepam) each 1mg/mL	mg/mL	7	
11	<b>Barbiturates</b> (Butalbital, pentobarbital, secobarbital, amobarbital, phenobarbital) each 1mg/mL	mg/mL	5	
12	<b>TCA</b> (Imipramine)	mg/mL	1	
13	Desalkyl Flurazepam	mg/mL	1	
14	Hydrogen Cyanide	Gram	5	
15	p-phenylene diamine - PPD standard	Gram	10	
16	Test tubes Racks for 100mL, 50 mL and 20mL test tubes	No.	6	
17	Pasture pipette cap.7ml. 3ml graduated length 155MM.non sterile	Pkts.	1	
18	Forceps medium	Nos.	3	
19	Hot air blower	Nos.	1	
20	Surgical Cutter	Nos.	5	
21	Surgical Scissors (medium size 4 and large size 2)	Nos.	6	
22	Plastic waste jug 3 and plastic boats 3 for bio-samples	Nos.	6	
23	Syringe needle cutter	Nos.	2	
24	Gloves for oven	Pair	2	
25	Disposable bags for waste bin (Large & small)	Pkts.	2	
26	Half face piece (mask)	Pkts.	1	
27	Pipette Stand	Nos.	3	
28	Wash Bottles (chemical grade)	Nos.	5	
29	Spray Bottle plastic (transparent)	Nos.	5	
30	Lab Coats (Large size 6, Medium size 4)	Nos.	10	

31	Plastic zipped bags (small, medium and large) (100 Pieces of Each Packet)	Pkts.	3	31
	<p>NOTE:</p> <ul style="list-style-type: none"> <li>• Items should clearly mention the country of origin and manufacturing.</li> <li>• Items must be ISO certified or meet the Quality standard of Forensic Laboratory.</li> <li>• All chemicals, standards, derivatizing agents must have minimum two years validity</li> <li>• All chemicals and standard MSDS must be provided with each item.</li> <li>• Consumption and types of chemicals may vary according to method and time</li> </ul>			

**Note:- All the firms/ companies are suggested to write on their letter head pad against consumables along with quoted price with GST which they apply.**

**NATIONAL FORENSIC SCIENCE AGENCY**  
**GENERAL TERMS & CONDITIONS**

1. All the firms / companies are expected to provide Consumables/ Reagents as per demand, specification, quantity and terms & conditions to National Forensic Science Agency, (NFSA) Plot No. 1,2,27 & 28 Opp. Police Line H-11/4 Islamabad.
2. The quoted price of each firm / company must be in Pakistani Currency including all taxes against the unit price.
3. Those firms/ contractors whose previous supplies/ equipment/ consumables/ accessories are pending towards NFSA, their offer/ tender/ bid shall not be processed further.
4. The firm should clearly indicate as to whether GST is included or not in the offered rates.
5. 2% of the total quoted price shall be submitted as bid security which will be returned back after completion of supply. The bid security should be in favour of Project Director, NFSA.
6. The firm/ company shall have to provide consumables as specified in the contract.
7. The bill of the awarded firm shall not be processed until complete supply of all the consumables to NFSA are made.
8. All the firms are suggested the exact Serial number of this tender document when filling the bids.
9. The firm shall be solely responsible if defective or malfunctional or obsolete consumables are provided to NFSA.
10. If any circumstances, the firms quote the same prices, then the firm having better and greater experience shall be awarded that item.
11. Eanest amount will be forfeited if a bidder withdraws his bid during the bid validity period or fails to supply according to terms and conditions.
12. No bidder is allowed to alter or modify his bid after the bid has been opened.
13. Each page/ paper of the tender document must be stamped and signed by the authorized signature of the firm.
14. The bill of the firm shall be received and processed conditioned that complete supply to NFSA are made. ***It should be noted that partial supply shall not be accepted***
15. Warranty period/ expiry date must be clearly mentioned on the letter head against provision of consumables.
16. The firm having relevant 05 years experience in consumables shall be eligible. The firm should attached five previous supply orders otherwise the firm will be disqualified.
17. The proposal should be in bind form.
18. The bids of the firm shall be processed in one (01) stage one envelop. Technical and financial bids shall be opened at the same time as per PPRA rule i.e. single stage one envelope procedure i.e PPRA Rule 36(a).

19. The procuring agency reserves the right to accept or reject any or all bids/ proposals in accordance with rule 33 of PPRA rules, 2004.
20. There should be no conflict of interest of the participating firm/contractor. If any, it should be communicated in written to the procuring agency to ensure the transparency. If any firm found engaged in the conflict of interest at any stage of the tender procedure, their bid will be rejected straightway.
21. The firm's name should be registered in FBR on taxpayer registration certificate instead of any individual's name.
22. Black listed firms cannot participate in the bidding procedure.
23. The successful bidder shall deposit 5% of the total value of contract as performance guarantee in case of failure of performance of items, the performance warranty will be forfeited.
24. Installation where required shall be done by the bidders accordingly.
25. Where required the firm shall have to sign integrity pacts as per rules.
26. The firms are expected to provide qualitative item to the procuring Agency.
27. The firm shall be solely responsible if defective or malfunctional items are provided to NFSA.
28. The Awarded items shall have to be delivered within thirty (30) days after issuance of supply order.
29. The penalty will be imposed @ Rs.0.1% per day ( maximum 10% the item price) if delivery is made beyond stipulated period.
30. All item(s) shall be inspected at National Forensic Science Agency, Plot # 1, 2, 27, 28 opposite Police Line, H-11/4, Islamabad item(s) not found according to, required specifications/ standard asked by NFSA, shall not be accepted.
31. A certificate shall be given by the bidder that he will be responsible for the free replacement of item(s) if the same are found to be substandard and or at variance with the specifications/ standards given in the tender enquiry
32. In case of violation of any term and condition of the agreement, responsibility for any loss or damage will lie on the supplier firm.
33. If any document/ information is found false/ fake/ bogus(nothing should be kept hidden), the bid shall be rejected at any stage of the procurement process and procedure for black listing shall be initiated against the firm.
34. Any conditional, ambiguous or incomplete offer in any respect shall be ignored
35. Any erasers/ cutting/ crossing in the bid will lead to rejection of the bid.
36. Items should be brand new and as per standard & specification.
37. Testing charges of samples shall be borne by the bidders, if any
38. If the firm fails to supply the awarded items as mentioned in supply order, their invoice shall not be forwarded to AGPR irrespective how much items being delivered to NFSA, Islamabad.

39. The procuring agency reserve the right to increase or decrease the consumables/ reagents/ glassware in accordance with the available budget.

It is stated that I (Owner of the Firm) is agreed to all terms and conditions and willing to work with NFSA for period of one (01) year. Any violation in tender document and thereto shall lead to cancellation of contract.

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



**UNDERTAKING**

Mr. \_\_\_\_\_ S/o \_\_\_\_\_

CNIC No \_\_\_\_\_, Owner/Manager of the firm  
namely \_\_\_\_\_, hereby undertake that I have read  
and understood all the Instructions/Terms & Conditions carefully and I am willfully agreed/accept  
all the Instructions/Terms & Conditions accordingly. I know and agree that any violation of terms  
/ conditions or eligibility shall lead to cancellation of the bid at any stage of the procurement.

Stamp & Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

CNIC No. \_\_\_\_\_



National Forensic Science Agency